

**Position:** Assistant Treasurer

**Application Process:**

- Letter of interest
- Completed application
- Up to date resume with references
- Current Ohio Treasurer's License (Preferred)

Announce vacancy: February 21, 2025

Application materials due: March 7, 2025

Begin employment: July 1, 2025

**GENERAL DESCRIPTION:**

Responsible for assisting the Treasurer/CFO in overseeing the entire financial operations of the district, and assisting in providing oversight to Treasurer Department staff in the daily functions of the office.

**Qualifications:**

- Successful experience as an assistant school treasurer is preferred.
- The possession of a minimum of a Bachelor's degree in an appropriate field is preferred.
- Strong understanding of Ohio school law and public school financing, including state and local issues.
- Personal characteristics including loyalty, positivity, integrity, enthusiasm, energy and dedication.
- Experience with and understanding of operating software and procedures.

**Compensation:** The successful candidate will be offered a multi-year contract. The salary will be regionally competitive and commensurate with experience and qualifications.

- **Position Start Date:** July 1, 2025
- **Application Deadline:** March 7, 2025

Posting and application:

<https://www.applitrack.com/bcc/onlineapp/jobpostings/view.asp?district=37905&category=Administration>